



## Prospect Park Alliance

95 Prospect Park West, Brooklyn, NY 11215

Main Number (718) 965-8951

Rentals and Event Planning Office Phone (718) 287-6215

Fax (718) 287-9881

### **PARTY during PUBLIC HOURS**

Location: On the lawn behind the Carousel

#### Information and Contract

The Carousel, located inside Prospect Park, at Flatbush Avenue and Empire Boulevard, was built by Charles Carmel in 1912 in Coney Island. It was transferred to Prospect Park in 1952, where it whirled until 1983, when it was closed due to neglect and disrepair. The Prospect Park Alliance raised close to \$1 million to restore the Carousel. The Prospect Park Carousel reopened in 1990 and is one of few in the United States that is wheelchair accessible.

**During public operating hours,** a small, semi-private area in the grassy lawn behind the carousel, is available for rental to groups of fewer than 25. It may be reserved for two-hour parties, which includes set-up and clean-up time. Two 6' rectangular tables will be set up for your use and ten folding chairs will be provided. When you arrive you will be given 5 books of tickets (30 total rides). Additional rides may be purchased at the ticket booth if desired. As Prospect Park is a public park and your event will be happening while the Carousel is open, we cannot guarantee privacy.

#### **Fee Schedule**

Description	Amount	Payee
Regular Rental fee (includes 30 tickets)	\$175.00	Prospect Park Alliance
Rental Fee for PPA Members	\$150.00	Prospect Park Alliance

The rental fee and paperwork must be received 3 weeks prior to the event date in order to guarantee reservation. Please mail to:

J. Seiwel, Visitor Services  
Prospect Park Alliance  
95 Prospect Park West  
Brooklyn, New York 11215

**Important Telephone Numbers:**

Rental Manager : (718) 287-6215 (Monday – Friday only)

Concessions Manager: (718) 282-7789

Carousel Manager: (718) 230-7637

**Rain date:** The Carousel cannot operate when the platform is wet. A rain date may be chosen after it has been confirmed that the cancellation was required due to inclement weather. If no rain date is available, Prospect Park Alliance will refund the reservation fee. The Carousel Manager may be reached at (718) 230-7637 after 8:30 a.m. on the morning of the event.

**Food Service:** Food and beverage may be handled any way you'd like. If you choose to have Carousel food service please complete that part of the contract. Payment in cash for the items sold will be requested at that time.

**Party Regulations:**

- The client is responsible for all clean up. It must be left in the same condition in which it was found.
- Garbage must be bagged and tied and left in the designated area.
- The client is responsible for anything dropped or spilled on the floor; it must be removed immediately.
- Nothing may be affixed to the walls or ceiling, fixtures may not be moved.

**Operating Rules:**

- No running and jumping in the Carousel pavilion.
- No food or beverages allowed inside the Carousel pavilion or on the Carousel platform.
- When the Carousel is in motion, all children must wear seat belts and all persons not riding must stay within the designated **safety zone**.
- There is no smoking in the Carousel pavilion.

**Parking:** Parking is available at the Wollman Rink lot at Ocean and Parkside Avenues or along Flatbush Avenue.



### CAROUSEL LAWN CONTRACT PUBLIC TIME

Your rental fee and paperwork must be received 3 weeks prior to the event date in order to guarantee reservation. Please mail this form with the \$175. check made payable to Prospect Park Alliance to:

J. Seiwel, Visitor Services  
Prospect Park Alliance  
95 Prospect Park West  
Brooklyn, New York 11215

PARENT'S NAME \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_ AGE \_\_\_\_\_

ADDRESS \_\_\_\_\_

e-mail ADDRESS \_\_\_\_\_

TELEPHONE (day) \_\_\_\_\_ (evening) \_\_\_\_\_

DAY OF EVENT \_\_\_\_\_ DATE OF EVENT \_\_\_\_\_

TIME OF EVENT (including set-up and clean-up) \_\_\_\_\_ 12:30 – 2:30 p.m. \_\_\_\_\_

Conditions of Contract:

1. This contract/permit is subject to the terms and conditions of a) a permit granted by the City of New York, Department of Parks and Recreation to this permittee for this event and b) the conditions set forth by this agreement as stated above and hereafter.
2. The permittee shall compensate the City of NY/Parks and Recreation, for the cost of any repairs necessitated by the permittee's use of the Carousel and its facility.
3. The permittee shall indemnify and hold harmless the City of NY and Prospect Park Alliance against any claims, actions, or judgments of any kind arising from the permittee's use of the Carousel.
4. The Prospect Park Administrator's Office reserves the right to revoke a permit at any time.
5. Overtime is not permitted unless reserved in advance.

If you wish to purchase food, please enter quantities. On items that must be made in advance such as popcorn and hotdogs, you will be charged for ordered quantities. Payment should be made in cash at the time of sale.

**\$1.50each plus tax**

(#)\_\_\_\_\_ pinwheels, (#)\_\_\_\_\_ bubbles, (#)\_\_\_\_\_ crayons

**\$2.25 each plus tax**

(#)\_\_\_\_\_ ice cream, (#) \_\_\_\_\_ soda 20 oz. / juice 16 Oz./water 20 oz.

**\$3.00 each plus tax**

(#) \_\_\_\_\_ Carousel Coloring Book

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

\*\*\*\*\* for office use only \*\*\*\*\*

rental fee \_\_\_\_\_ includes 5 books of tickets cc to Carousel \_\_\_\_\_ GATE \_\_\_\_\_ 3/2006

Prospect Park Alliance Member name \_\_\_\_\_