



# Prospect Park Alliance

95 Prospect Park West, Brooklyn, NY 11215

Main Number (718) 965-8951

Rentals and Event Planning Phone (718) 287-6215 ext 104

Rentals and Event Planning Fax (718) 287-9881

Tennis Center (718) 436-2500

## Tennis Center Party Rental Information and Contract

The Prospect Park Tennis Center is located at the Parade Ground on Parkside Avenue near Coney Island Avenue (Park Circle). The modern newly constructed building was completed in 2006 and is part of a first-rate facility that offers completely refurbished courts, viewing areas, locker rooms, air conditioning and an outdoor terrace and patio. Tennis parties are reserved exclusively for two hours, which includes instruction and game play led by assigned staff pros, with exclusive use of the court(s), with instruction and game play for one hour. Balls and rackets included. Tables and chairs are reserved in the lounge area for your use. You may provide a light snack and beverage, and a birthday cake. Please remember to bring all of your own paper plates, cups, utensils and napkins. These items are not provided at the Tennis Center. Vending machines are available on site. There is a ping-pong table and air hockey game on the second floor of the center. Tennis Center guests may use the game tables on a first come – first serve basis.

Maximum number of guests	Court-Pros	PPA Members at the \$100.00 or higher level	Non-Members	Each additional Pro \$60.00
8	1 court-1 pro	\$375.00	\$400.00	
16	2 courts-2 pros	\$575.00	\$600.00	

### Important Telephone Numbers:

Rentals and Event Planning Office : (718) 287-6215 ext.102 (Monday – Friday only)

Prospect Park Tennis Center: (718) 436-2500

**Cancellation:** During the outdoor season (mid May – mid Oct.) the playing surfaces may be affected due to rain. Severe storms may impact the surfaces even after the rain has stopped. A rain date may be chosen after it has been confirmed that the cancellation was required due to inclement weather. In rare instances, such as a snow emergency, play may also be prevented. In these situations, you will be contacted at the phone number on your contract page as soon as possible. All fees will be refunded by Prospect Park Alliance if a mutually acceptable rain date cannot be found.

If you must cancel due to an emergency, please call the Tennis Center no later than the morning of your event. Someone will be available after 8 a.m. The Rentals and Event Planning Office will contact you during the business week after the event date in order to reschedule.

**Street parking is available on Parkside Avenue.**



Prospect Park Alliance  
Tennis Center Party Contract

**All fees and paperwork must be received 3 weeks prior to the event date in order to guarantee reservation.**

Please mail this form, with payment to Prospect Park Alliance  
Visitor Services, 95 Prospect Park West, Brooklyn, New York 11215

NAME \_\_\_\_\_ CHILD'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ ZIPCODE \_\_\_\_\_

TELEPHONE # \_\_\_\_\_ E-MAIL \_\_\_\_\_

EVENT DAY \_\_\_\_\_ DATE \_\_\_\_\_ TIME (including set-up and clean-up) \_\_\_\_\_

MAXIMUM NUMBER OF GUESTS \_\_\_\_\_ AGES \_\_\_\_\_ FEE \_\_\_\_\_

Conditions of Contract:

1. All guests must comply with the posted rules of the Tennis Center.
2. All players must wear tennis shoes. (flat soled sneaker).
3. The tennis courts and party area must be left in the same condition in which they were found.
4. Parents are not permitted on court.
5. The renter shall compensate the City of NY/Parks and Recreation and Prospect Park Alliance for the cost of any repairs necessitated by the renters use permittee's use of the Center.
6. The renter shall indemnify and hold harmless the City of NY and Prospect Park Alliance against any claims, actions, or judgment of any kind arising from the renter's use of the Center.
7. The Prospect Park Administrator's Office reserves the right to revoke a permit at any time.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

\*\*\*\*\* for office use only \*\*\*\*\*

cc TC \_\_\_\_\_ Rental fee 375. 400. 575. 600. CODE: X \_\_\_\_\_

Prospect Park Alliance member name \_\_\_\_\_

rev 9/29/08