

Prospect Park Alliance Commemorative Tree Agreement

DATE

Prospect Park Alliance (“Alliance”) is entering into this agreement (“Agreement”) with _____ (“Donor”) for the planting of a commemorative tree in Prospect Park.

With the Donor’s signature below, the Donor hereby agrees to planting a _____ (“Tree Level”) for a donation total of _____ (“Donation \$ Amount”) for the _____ (“Planting Season”). The Donor also agrees to and understands the following expectations and regulations:

- Prospect Park is a public park and the Alliance does not permit permanent signage or fencing around any trees. While the Alliance takes the care of trees in Prospect Park very seriously, there are outside forces such as weather events, climate, public usage, and the fact that the tree is a living organism subject to outside factors that are beyond the Alliance’s control and are a part of the risk taken when planting a tree in a public park.
- The Replacement Tree Policy: If your tree dies in less than 2 years from when it was planted, we will replace the tree for free during our next planting season. We will not replace a commemorative tree after 2 years of it being planted.
- Items are not to be hung directly on the trees, as this can damage their growth & health. Alliance staff reserve the right to remove anything hung directly on a tree.
- All signage around commemorative trees is temporary, and will stay up on the protective fencing for approximately two years and for a minimum of one year.
- Due to the nature of the tree existing in a public park, the Donor acknowledges that the Alliance is unable to protect the tree from possible damage or vandalism other than the temporary fencing mentioned above.
- The GPS pins selected by Alliance staff are general areas. We cannot guarantee the exact location in which the tree will be planted. The final location and species of the commemorative tree will be based on the overall ecological needs of the park as determined by the Alliance.
- The Alliance will be responsible for the care and maintenance of the commemorative tree. Once the protective fencing has been removed, the tree will be cared for as all landscape trees are in Prospect Park, which includes watering, weeding and pruning.
- The Donor may email commemorative@prospectpark.org with any concerns.

You will receive a detailed email with due dates and the timeline for the planting season in conjunction with receiving this Agreement. If you agree with the terms of this Agreement, please sign below. Thank you for your support of Prospect Park Alliance.

Sincerely,

Susan Sharer
VP, Development

Accepted & Agreed to on this date: _____

Donor Signature: _____

TEMPLATE